

# Appointments to the Financial Resilience and the Health and Safety Sub-Committee's (2019- 2020)

<b>Report No:</b>	<b>PAS/WS/19/008</b>	
<b>Report to and date:</b>	<b>Performance and Audit Scrutiny Committee</b>	30 May 2019
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**Decisions Plan:** This item is not included in the Decisions Plan.

**Wards impacted:** Not applicable.

**Recommendation:** It is **RECOMMENDED** that, the Performance and Audit Scrutiny Committee:

- (1) Appoints **three Members**, and **one Substitute Member** from the membership of the Performance and Audit Scrutiny Committee to sit on the Financial Resilience Sub-Committee for 2019-2020; and
- (2) Appoints **six members** and **two Substitute Members** from the Performance and Audit Scrutiny Committee to sit on the Health and Safety Sub-Committee for 2019-2020.

## 1. Background

- 1.1 The West Suffolk Annual Council at its meeting held on 22 May 2019, approved the allocation of 12 seats to the Performance and Audit Scrutiny Committee.
- 1.2 The Constitution now expects that the appointment of members to the Financial Resilience Sub-Committee and the Health and Safety Sub-Committee be undertaken at the first meeting of the Performance and Audit Scrutiny Committee following Annual Council.
- 1.3 The Constitution further expects that in making such appointments, the Performance and Audit Scrutiny Committee seeks to do so in a manner that reflects the political balance as far as practically possible.
- 1.4 In practice, as there are only a total of 9 appointments to the two sub-committees (plus substitutes) it would be very difficult to be compliant with the full political balance calculations. As such, the proposals below have been developed to try to achieve an equitable and fair allocation to the groups across both sub-committees.
- 1.5 Allocation of substitute members have also been suggested. Due to the small substitute pool, some groups will not have a nominated substitute. However, if they cannot make a meeting and the group does not have a nominated substitute, a temporary substitute can be nominated by their group leader to the Monitoring Officer.

## 2. Appointments to the Financial Resilience Sub-Committee

- 2.1 The Sub-Committee will comprise three members and one substitute member of the Performance and Audit Scrutiny Committee, which, as above, desirably reflects the political balance of the Council, as far as practically possible.
- 2.2 A proposed seat allocation is set out below:

Group	Seat Allocation
Conservative Group	1
Spectrum Group	1
The Independent Group	1
<b>Total</b>	<b>3</b>
Substitute (Conservative Group)	1

- 2.3 Attached at **Appendix 1** to this report is the Terms of Reference, which sets out the role of the Financial and Resilience Sub-Committee.

## 3. Appointments to the Health and Safety Sub-Committee

- 3.1 The Sub-Committee will comprise 12 members. Six councillors and two substitutes drawn from the membership of the Performance and Audit Scrutiny Committee, which, as above, desirably reflects the political balance of the Council, as far as practically possible (to be the "employers side"). Six

members of staff and two substitutes (to be the employee's side) shall be drawn from the Officer Health and Safety Group.

3.2 A proposed seat allocation is set out below:

<b>Group</b>	<b>Seat Allocation</b>
Conservative Group	3
Spectrum Group	1
The Independent Group	1
Labour Group	1
<b>Total</b>	<b>6</b>
Substitute (Conservative Group)	1
Substitute (Spectrum Group)	1

3.3 Attached at **Appendix 2** to this report is the Terms of Reference, which sets out the role of the Health and Safety Sub-Committee.

#### **4. Alternative Options**

4.1 None, as the matter under consideration is required by the Constitution.

#### **5. Consultation and engagement**

5.1 Not applicable.

#### **6. Risks**

6.1 Not applicable.

#### **7. Appendices**

7.1 **Appendix 1** – Terms of Reference: Financial and Resilience Sub-Committee

**Appendix 2** – Terms of Reference: Health and Safety Sub-Committee

#### **7. Background documents**

7.1 None